

# TOPBUS

## THANK YOU FOR YOUR BOOKING WITH TOPBUS

Please complete the Hire Agreement form below and return as soon as possible to secure your booking.

### HIRER DETAILS –

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### EVENT DETAILS –

Type of Event: \_\_\_\_\_ Number of Passengers: \_\_\_\_\_

Selected Package: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Pick - Up Address: \_\_\_\_\_

Drop - Off Address: \_\_\_\_\_

Deposit: **\$ 500.00** (to be paid in advance) Remaining Balance: \$ \_\_\_\_\_

Date Paid: \_\_\_\_\_ Date Due: \_\_\_\_\_

### PAYMENT AGREEMENT –

I have read and agree to the Payment Terms on the following page.

**HIRER MUST BE OVER 18 YEARS**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### PAYMENT OPTIONS –

**Bank Details:** TOPBUS, ANZ, 06 0317 0939948 00 | **Reference:** "Your Name" | **Code:** "Date of Event"

**HENS | STAGS | CORPORATE GROUPS | WEDDING TRANSPORT | VINEYARD TOURS | SCHOOL BALLS**

FOR MORE INFORMATION, PLEASE CONTACT US ON

**0276 911 911 | 09 443 1985 OR [BOOKTHETOPBUS@GMAIL.COM](mailto:BOOKTHETOPBUS@GMAIL.COM)**

**TOPBUSPARTYBUS.CO.NZ**

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## PAYMENT TERMS

**Your booking is only confirmed once you have paid the \$500/ deposit in advance. Full payment is to be paid into the Topbus bank account 7 days prior to departure.**

If for any reason you cancel your booking and have paid for the full hire, Topbus will do another outing for you at a suitable time for both parties.

The hirer is responsible for any damage incurred to the bus during the hire.

Topbus will not be held responsible for any damage caused intentionally or otherwise to people or property/venues and the organiser will be held liable to cover any and all additional costs incurred.

We have a few rules and guidelines to keep everyone safe and within the law. We only allow responsible drinking behaviour.

## **SCHOOL BALL BUSES ARE RUN DRY WITH A ZERO TOLERANCE TO ALCOHOL**

**NO SMOKING** is permitted on the bus at all times.

If the bus is late on arrival, extra time will be added to the end of the hire, as we are not in control of traffic delays, or event delays. In this instance you will be contacted via phone call.

In the unlikely event of a breakdown it may take up to 2 hours for a replacement vehicle to come available. In this case, the hirer will receive a refund for the portion of the hire affected. Topbus is not liable for any missed appointments.

## **HIRER MUST BE OVER 18 YEARS**

**Hire will be terminated immediately if:**

- Any verbal, physical abuse or threatening behaviour is displayed to the driver or duty manager on board.
- Any wilful damage is caused, or fighting occurs on the bus
- If you try to BYO alcohol.
- If anyone interferes with door controls, emergency controls, drivers controls, roof hatches etc.
- If anyone urinates in public or on the bus.

**We reserve the right to:**

- Evict persons that are: not following the rules, too out of control or are over intoxicated, or are throwing things from the bus. We insist anyone over intoxicated should be sent home in a taxi at the organisers' expense. It is in your best interest and in their safety to do so.

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